

**MINUTES  
REGULAR MEETING  
GORHAM TOWN BOARD  
February 11, 2009**

The Gorham Town Board held a regular meeting on Wednesday, February 11, 2009 at 7:30 PM at the Town Hall, Gorham, NY. Present were Supervisor Calabrese, Councilmembers Lightfoote, Busch, and Adam-Anderson, Chief Operator Water/Wastewater Departments Erb, Assessor Davey, Code Enforcement Officer Freida, Highway Superintendent Ayers, Alan Grethel, Joan Busch and Town Clerk Hollenbeck.

1. Call to Order/Pledge to the Flag:
2. Privilege of the floor: None requested
3. Approval of minutes of the January 14, 2009 Organizational and Regular meetings. On the motion by Councilmember Adam-Anderson seconded by Councilmember Lightfoote, the minutes were approved as submitted. Motion carried unanimously. (5-0) **010-2009**

4. Reports of Town Officials

- a. Water/WasteWater Plants - Written report is on file. There has been a change in the telephone number for the Water Plant. The 554-3700 number has been cancelled; the main number for the plant is now 394-1580. For the next few months, any calls to the old number will hear a recording with the new number. This will also be in the newsletter that will be sent out soon.

We have received over 200 applications for the position in the water/wastewater plant. Supervisor Calabrese stated that he and Mr. Erb will go through the applications and narrow them down to five or six for the next meeting for Board review. We will set March 25<sup>th</sup> as the day to interview.

- b. Highway Superintendent - Written report is on file. Mr. Ayers stated that the new truck is close to being ready for pick up. There have been some minor breakdowns lately, two trucks are still out of service, but all should be in working order by next week.

Mr. Ayers suggested that the old 550 Ford with plow could be put up at the Transfer Station for sale. If we don't get any takers we can take it to the auction .

Councilmember Lightfoote moved to authorize putting the 550 Ford w/plow up for sale. Councilmember Busch seconded the motion that carried unanimously. (5-0). **011-2009**

We have budgeted for a mowing tractor with cab, side and rear flail and would like to go out to bid. Councilmember Lightfoote moved to authorize Mr. Ayers to proceed with process to go out to bid for the mower. Councilmember Adam-Anderson seconded the motion that carried unanimously. (5-0). **012-2009**

Supervisor Calabrese stated that there is also a 10 wheel truck in the budget for this year. It was suggested that we hold off for a couple of quarters, keep watch on the economy, etc. Maybe we can roll this over into next years budget year if we have to. It is also possible that we may be able to save a few thousand if we wait to make a purchase.

We are working on the specifications for the leaf vac.

c. Zoning – Written report is on file. Mr. Freida stated that his office is working on closing out old building permits. 250 permits were issued in 2008. Sometimes residents just forget to call and let us know they are finished with small projects.

The boiler in the Town Hall was recently replaced. We were inspected by the NYS Dept. of Labor, Boiler Division recently and failed the inspection. The previous boiler did not have the proper “stamp” on it. The contractor was contacted and made the correction very promptly at no cost to the Town. It is basically the same boiler, but has a special stamp on it that is required in commercial buildings.

d. Assessor – Written report is on file.

e. Town Clerk – written report on file.

f. Supervisor – written report on file. Supervisor Calabrese stated that he has recently contacted Ray Wager to have an audit of our collateral account done to be sure we are properly covered.

The survey to residents regarding the Comprehensive Plan Update has been sent out and we have received a good response. Completed surveys will be forwarded to Mr. Corby and/or Mr. Harvey to be reviewed and tabulated.

On the motion by Councilmember Glitch, seconded by Councilmember Adam-Anderson, the reports of Town Officials were approved. Motion carried unanimously. (5-0) **013-2009**

5. Communications – on file

6. Audit of Bills:

Abstract #2 A	19-52	\$29,567.45
B	21-40	1,584.25
SL	33	659.41
DB	4-24	38,537.09
SW1	11-28	18,446.79
SS	5-11	2,077.67
HN	4	518.78
HM	5	1,912.61
HF	3	1,958.92

On the motion by Councilmember Busch seconded by Councilmember Lightfoote, the bills were approved for payment. Motion carried unanimously. (5-0). **014-2009**

7. Business:

a. Tree planting program - A newsletter will be going out by the end of February informing residents of this new program and that they need to sign up between March 2<sup>nd</sup> and March 18<sup>th</sup> at the Town Clerk's office. We will be offering 75 trees on a first come first serve basis. There are five varieties. Residents will receive a stake when they sign up and are to place the stake in their front or side/front yard where they would like the tree planted. All trees will be planted by our Highway Department after UFPO does the stake outs.

b. Dog Enumeration - Ontario County Municipal Clerks are working with the Ontario County Humane Society on a proposal to have dog enumeration done by the Humane Society. The proposal is for a three year contract with the towns and cities to complete a county wide enumeration. After the completion of this project the Humane Society would like to review its findings and possibly propose a long term enumeration contract with the towns and cities.

After a brief discussion, all Board members agreed to proceed with the proposal.

c. Copier agreement. When we purchased the copier a year ago, the first year maintenance was included, along with 47,000 b/w copies. The contract for the next year includes 47,000 b/w copies, service, maintenance, toner, etc. at an annual cost of \$467.50. Color copies will be billed quarterly at .0825 per page. Councilmembers unanimously authorized Supervisor Calabrese to sign the agreement.

d. Resolution for Water Capital Project 2009. On the motion by Councilmember Adam-Anderson, seconded by Councilmember Lightfoote approval is granted to establish Water Capital Projects; Replacing Gate Valve and Inspecting Tank II. Motion carried unanimously. (5-0). **115-2009**

8. Other

a. On the motion by Councilmember Adam-Anderson, seconded by Councilmember Busch, the Board went into executive session to discuss possible land acquisition/preservation. No action was taken other than to authorize Supervisor Calabrese to continue working on the preservation of certain land.

9. Privilege of the Floor: None requested

10. Set next meeting date: March 11, 2009 at 7:30 PM Regular meeting; March 25<sup>th</sup> special meeting to interview candidates for the opening in the Water/Wastewater Department.

11. Adjournment: On the motion by Councilmember Busch, the meeting was adjourned at 8:56 PM.

Respectfully submitted,

Nancy Hollenbeck  
Town Clerk