

**MINUTES  
REGULAR MEETING  
GORHAM TOWN BOARD  
FEBRUARY 14, 2007**

The Gorham Town Board held a regular meeting on Wednesday, February 14, 2007 at 7:30 PM at the Town Hall, Gorham, NY. Present were Supervisor Calabrese, Councilmembers Lightfoote, Glitch, Busch and Adam-Anderson, and Town Clerk Hollenbeck. Department heads were excused because the weather was terrible!!!

1. Call to Order/Pledge to the Flag:
2. Privilege of the floor:
3. Approval of minutes of the January 10<sup>th</sup>, Organizational, January 10<sup>th</sup>, Regular and January 24<sup>th</sup> Special meetings. On the motion by Councilmember Adam-Anderson seconded by Councilmember Lightfoote, the minutes were approved with corrections as follows: Councilmember Lightfoote was not present at the January 10<sup>th</sup> meetings; January 24<sup>th</sup> minutes, page 10, 3.b. Zoning goals, Councilmember Lightfoote voted no, he is not supportive of moratoriums because of the length of time . Motion carried unanimously. (5-0) **021-2007**

4. Reports of Town Officials
  - a. Water/Waste Water Plants - Written report is on file.
  - b. Highway Superintendent - Written report is on file.
  - c. Zoning – Written report is on file.
  - d. Assessor – Written report is on file.
  - e. Town Clerk – written report on file.
  - f. Supervisor – written report on file.

On the motion by Councilmember Glitch, seconded by Councilmember Busch, the reports of Town Officials were approved. Motion carried unanimously. (5-0) **022-2007**

5. Communications – Letter from Robin Dropkin, New York Parks and Trails, awarding a mini-grant of \$600 toward the cost of materials for a kiosk to be constructed at the east end of the Moody Hiking Trail at Blodgett Road in the Town of Gorham.  
Other correspondence is on file.

6. Audit of Bills:
 

Abstract #2 A	17-68	\$30,791.38
B	17-68	1,988.39
SL	23	602.23
DB	3-33	66,890.18
SW1	11-28	36,325.01
SS	2-6	1,212.71
HM	12/13	6,413.00

HN	8	22,987.01
HV	1-14	131,785.85

On the motion by Councilmember Adam-Anderson seconded by Councilmember Lightfoote, the bills were audited and approved for payment. Motion carried unanimously. (5-0). **023-2007**

7. Business:

a. George Barden – Watershed Commission Report. Because of inclement weather (a foot and a half of snow!), Mr. Barden will be rescheduled.

b. Employee Handbook – Bookkeeper Trautman and Town Clerk Hollenbeck have reviewed the Employee Handbook and provided a written list of items that need to be changed or clarified to reflect real work situations, such as adding “domestic partner”; clarifying procedures for new hires including the letter of hire, must be completed and signed by the immediate supervisor and Town Supervisor before the first day of employment; clarifying requirements for performance communications, compensation, vacation benefits (1/2 hour increments), Holiday pay (is now the same for all employees – anyone who works a holiday is compensated two and a half times his regular pay); sick leave benefits may be used in 1/2 hour increments and can be accumulated to NYS Employee Retirement System standard of 165 days (that is the maximum that can be banked towards retirement); Bereavement leave also includes “domestic partner”; timekeeping has been clarified – each employee is responsible for filling out their own time card, it must be signed by their immediate supervisor. Time cards must be turned in to the payroll office (Bookkeeper) by 8:00 AM the Monday before payday.

Boardmembers discussed at length various sections of the handbook and approved incorporation of the suggested changes into the handbook by a motion from Councilmember Busch, seconded by Councilmember Lightfoote. Motion carried unanimously. (5-0). **024-2007**

c. Web Site Update – postponed

d. Recreation Fee – A recreation fee of \$500 per unit was discussed. As discussed previously, the Building Permit would be the trigger to pay the fee. Any subdivision of land, when a home is built the fee would be imposed. A duplex would pay twice the fee; a triplex three times the fee. A new lot with a new home would pay the recreation fee.

On the motion by Councilmember Adam-Anderson, seconded by Councilmember Busch, the following resolution was approved effective immediately. Motion carried unanimously. (5-0). **025-2007**

## **TOWN OF GORHAM RESOLUTION # 025-2007**

**WHEREAS**, the Town Board has considered the importance of dedicated funds to provide recreational programs and facilities to the residents of the Town of Gorham; and

**WHEREAS**, the Town Board has determined that a new recreation fee schedule is warranted to amend the schedule established by the Town Board Resolution 005-2007 of January 10, 2007.

**NOW, THEREFORE, BE IT RESOLVED** that the recreation fee is to be established for all residential site plans, subdivision plats, building permits for the original construction of a single family dwelling on an existing parcel of land and the placement of a new manufactured dwelling unit within a mobile home park site is as follows:

- 1) Residential Site Plans for tear-down and re-build for property located within ALL Zoning Districts shall be \$500.00 per dwelling unit;
- 2) Residential Site Plans for Townhouse dwelling units, Duplexes, and Multiple family dwelling units shall be \$500.00 per dwelling unit;
- 3) Single family parcels of land approved as part of a Subdivision plat shall be \$500.00 per dwelling unit;
- 4) Single family dwellings to be constructed on a vacant parcel of land shall be \$500.00 per dwelling unit;
- 5) Single family manufactured dwelling units placed upon a lot located within an approved mobile home park site shall be \$500.00 per dwelling unit. This is a one time fee which does not apply to the replacement of an existing dwelling by the same owner. It only applies to the placement of a manufactured dwelling upon a vacant approved lot within a mobile home park site. To be paid by the park owner.

**BE IT FURTHER RESOLVED**, that the recreation fee shall be paid to the Town Zoning Department at the time of building permit application and that the fee shall be placed in a dedicated fund for park and recreational purposes.

**BE IT FINALLY RESOLVED**, that this fee shall be assessed upon all parcels of land for which valid building permits do not presently exist as of this date in time, effective immediately.

e. Water District Extension 9 – A survey letter was sent to those residents within this proposed district asking them if they would be in favor of this district if the cost was \$650 per year. Forty-six responses were received, twenty-

nine indicated yes; seventeen indicated no. If we could obtain additional funding to bring the cost down to something manageable for the residents, would they support it. Does the Board want to pursue this or drop it? Councilmembers discussed this proposed water district extension at length and all agreed that the majority of the costs have already been incurred, engineering and design, etc.. It will cost very little, except for Supervisor Calabrese's time to investigate the possibility of further grant funds. It is possible that we could be eligible for other funds given the high cost to the residents and the resounding defeat of the vote last time. After some discussion, all agreed that it would be a good idea to look into further funding and if something comes up, it would be brought back to the residents to vote on. If nothing is available within a year or so, it will probably be dropped.

8. Other:

a. Third Moratorium – Wind Farms: On the motion by Councilmember Adam-Anderson, seconded by Councilmember Busch the following resolution was approved to set a public hearing on the Third Wind Farm Moratorium. Councilmembers Adam-Anderson, Busch and Supervisor Calabrese voted YES; Councilmembers Glitch and Lightfoote voted NO. Motion carried 3-2 **026-2007**

**RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING FOR  
PROPOSED LOCAL LAW ENTITLED  
“A LOCAL LAW ESTABLISHING A THIRD MORATORIUM ON WIND  
FARMS”**

**WHEREAS**, the Town Board of the Town of Gorham, after due deliberation, finds it in the best interests of the Town to schedule a public hearing to solicit public comment upon a proposed Local Law entitled “A Local Law Establishing a Third Moratorium on Wind Farms”; and

**WHEREAS**, the Town Board of the Town of Gorham has reviewed the draft of the aforementioned proposed Local Law attached hereto as Exhibit “1” and deems it in the best interests of the Town of Gorham to proceed in accordance with the Code of the Town of Gorham and the Laws of the State of New York in adopting said Local Law; and

**WHEREAS**, this action by the Town Board is a “Type II” action under the regulations promulgated by authority contained in the State Environmental Quality Review Act (SEQRA), which appear in 6 NYCRR Part 617.5, thereby requiring no further action by the Town Board.

**NOW, THEREFORE**, be it first

**RESOLVED**, that the Town Clerk be, and she hereby is, directed to schedule a public hearing on this proposed local law to be held on Wednesday, February 28, 2007, at 7:00 p.m. at the Gorham Town Hall, 4736 South Street, Gorham, New York; and be it further

**RESOLVED**, that the Town Clerk be and hereby is, authorized to forward to the official newspaper of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

**RESOLVED**, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Local Law on the Town of Gorham sign board and take any and all other necessary actions to properly bring the aforementioned Local Law before the Town Board of the Town of Gorham for its consideration.

I, Nancy Hollenbeck, Town Clerk of the Town of Gorham do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on February 14, 2007, by the following vote:

	<b><u>Aye</u></b>	<b><u>Nay</u></b>
Richard Calabrese	X_____	_____
William Glitch	_____	X_____
Allyson Adam Anderson	X_____	_____
Frederick Lightfoote	_____	X_____
Tony Busch	X_____	_____

9. Privilege of the Floor: None requested.

10. Adjournment: On the motion of Councilmember Busch, seconded by Councilmember Glitch, the meeting was adjourned at 8:52 PM.

Respectfully submitted,

Nancy Hollenbeck  
Town Clerk