

**MINUTES
REGULAR MEETING
GORHAM TOWN BOARD
MAY 12, 2010**

The Gorham Town Board held a regular meeting on Wednesday, May 12, 2010 at 7:30 PM at the Town Hall, Gorham, NY. Present were Supervisor Calabrese, Councilmembers, Adam-Anderson, Glitch, Hermenet and Lightfoote, Code Enforcement Officer Freida, Assessor Davey, Highway Superintendent Ayers, Chief Water/Wastewater Superintendent Erb, Don and Barb Christmas and Town Clerk Hollenbeck.

1. Call to Order/Pledge to the Flag:
2. Privilege of the floor – none requested
3. Approval of minutes of April 14, 2010 meeting. Councilmember Adam-Anderson moved to approve the minutes as submitted. Councilmember Lightfoote seconded the motion that carried unanimously. (5-0) **032-2010**
4. Reports of Town Officials –
 - a. Water/WasteWater Plants – Written report on file. Mr. Erb informed the Board that he had recently met with Council members as well as Supervisor Calabrese regarding the generator for the water plant. There are three options. All agreed to table this and set up a work session to discuss all options.

Regarding purchase of a new truck for the Water Department, you cannot purchase a light duty truck with a plow anymore. You can buy a truck and put a plow on, but it will void the warranty. It was suggested that we purchase a 4WD truck with plow, keep the old Ranger and when it is no longer useful, replace it with another 2WD truck. The truck that Rick drives now, has about 90,000 miles on it. The current truck will be put up for sale.

After a brief discussion, Councilmember Lightfoote made a motion to authorize Mr. Erb to order a new 2011 Ford F250 with plow for the Water Department, at a cost of \$25,000.00. Councilmember Hermenet seconded the motion that carried unanimously. (5-0). **033-2010**

- b. Highway Superintendent - Written report is on file. Mr. Ayers stated that everything is good with the Highway Department. They are almost done with the dust control on the gravel roads. These roads are done once a year, we couldn't afford to do them more than that. We might do oil and stone next week. Waiting on black top prices for Crystal Beach, got a quote on milling, will bring information back to the Board when complete. Mr. Ayers stated that he will be working with Mr. Erb on the water line for the drinking fountain at the Hamlet Park. This can be done with a trencher. Mr. Ayers informed the Board that he may purchase millings from the NYS Thruway project. They are selling it for \$4 per ton. We could stockpile it at the Town of Phelps and move it as needed.

- c. Zoning – Written report is on file. Mr. Freida gave the Board an update on the property the town is trying to get cleaned up on Route 245. In December the owner was in Court and the Judge gave him sixty days to clean up. May 2nd was another Court appearance. The property owner was present with his attorney; Town Attorney Jeff Graff and Mr. Freida were present. The Judge had a conference with the attorneys, then invited Mr. Freida in. It was decided by the Court that he would be fined the first \$250, then every thirty days Mr. Freida will

write a letter (report) of what has been done. It is in the Judge's hands. If nothing has been accomplished or very little, the Judge has the prerogative to fine him \$250 per month.

Our maximum fine is \$250 per violation. So instead of a weekly violation, it turns into a monthly violation. Our Zoning says weekly, the Judge felt monthly was appropriate. Mr. Freida will do a monthly report and take pictures which will most likely be the same as last month.

Regarding the other couple of properties that we are working to clean up, there has been some change on one. The one on Kipp Road, owned by one of our Planning Board members, has improved somewhat. Mr. Freida gave him until the end of this month to get it cleaned up.

d. Assessor – Written report is on file. Mr. Davey did not have anything to add to his report. It has fairly reasonable and quiet in the Assessor's Office. There have been some inquiries regarding assessment changes. Open Book is today and we had a couple of walk ins.

e. Town Clerk – written report on file. Mrs. Hollenbeck reported that the computer upgrades are in progress. All is going well. We are all learning as we go.

f. Supervisor – written report on file.

On the motion by Councilmember Glitch, seconded by Councilmember Adam-Anderson, the reports of Town Officials were approved. Motion carried unanimously. (5-0) **034-2010**

5. Communications – on file

6. Audit of Bills:

Abstract #5	A	124-156	\$16,588.09
	B	125-155	1,791.17
	SL	143,145	618.49
	DB	65-81	26,935.18
	SW1	69-88	10,734.27
	SS	26-33	1,598.34
	HO	15,19	3,239.50
	HI	14-18	4935.87

On the motion by Councilmember Adam-Anderson seconded by Councilmember Glitch, the bills were approved for payment. Motion carried unanimously. (5-0). **035-2010**

7. Business:

a. Resolution to create: Water Capital Project - Generator

b. Water Department truck

c. RFP for incorporating Comprehensive Plan into Zoning Local Law. Supervisor Calabrese stated that we intend to send the RFP out to probably four firms rather than advertise. These firms have experience working with the Town of Gorham and or specific experience with this type of project. It will take two to three months to get the specs sent out and returned. It is expected that the cost will come in at around \$50,000 and will take approximately 18 months. After a brief discussion, Board members agreed to hold this over until the next meeting giving everyone time to read all of the documents.

8. Other:

a. Resolution: Standard work day and reporting resolution Town of Gorham. As required by the NYS Comptroller's Office, the Town of Gorham has complied with the requirements regarding standard work day and retirement reporting.

On the motion by Councilmember Adam-Anderson, seconded by Councilmember Lightfoote, the following resolution regarding Standard work day and retirement reporting was adopted. Motion carried unanimously. (5-0). **036-2010**

STANDARD WORK DAY AND REPORTING RESOLUTION
TOWN OF GORHAM

BE IT RESOLVED, that the Town of Gorham Town Board at its regular meeting on the 12th day of May, 2010, hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (hrs/day)	Term Begins/ends	Time Record (Y/N)	Days/PerP/P (based on record of activities)
Supervisor	Richard Calabrese	6	1/01/10-12/31/11	Y	7.5
Town Clerk	Nancy Hollenbeck	6	1/01/09-12/31/13	Y	10
Highway Super.	Kelly Ayers	8	1/01/09-12/31/13	Y	10
Chief Op. Water	Rick Erb	8	1/01/10-12/31/10	Y	10
Zoning Officer	Gordon Freida	8	1/01/10-12/31/10	Y	10
Town Justice	Kathleen Schwartz	6	1/1/09-12/31/12	N/A	1.85
Court Clerk	Pamela Ormsby	6	1/01/10-12/31/10	Y	3.2
Board Member	Allyson Adam-Anderson	6	1/01/10-12/31/13	Y	2.2
Board Member	William Glitch	6	1/01/10-12/31/13	Y	.5
Board Member	Frederick Lightfoote	6	1/01/08-12/31/11	Y	2
Planning Board	Thomas Harvey	6	1/01/10-12/31/10		.6
Assessor	Dirk Davey	6	10/1/07-9/31/13	N/A	10
Constable/Bailiff	John Peck	6	1/01/10-12/31/10	Y	1

On this 12th day of May 2010, by order of the Gorham Town Board, the Town Clerk is hereby directed as follows: to post this resolution on the Town of Gorham website for a minimum of 30 days; to file a certified copy of this resolution and affidavit of posting with the Office of the State Comptroller within 45 days of adoption; to retain records of work activities for ten (10) years; and to provide complete copies to the NYS Comptroller upon request.

This resolution was adopted by the Gorham Town Board at a legally convened regular meeting of the Gorham Town Board that consists of five members and that five of such members voted in favor of the above resolution.

I, Nancy L. Hollenbeck, clerk of the governing board of the Town of Gorham of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 12th day of May 2010 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board consists of five members and that five of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Gorham.

9. Set next meeting date: Town Clerk Hollenbeck informed the Board that she would be on vacation during the week of June 9th, the regular meeting date. After a brief discussion, all agreed to hold the next regular meeting of the Town Board on the third Wednesday in June, June 16th at 7:30 PM.

10. Privilege of the floor - none requested

11. Adjournment: On the motion by Councilmember Hermenet, the meeting was adjourned at 8:23 PM.

Respectfully submitted,

Nancy Hollenbeck
Town Clerk