

**MINUTES
REGULAR MEETING
GORHAM TOWN BOARD
JUNE 10, 2009**

The Gorham Town Board held a regular meeting on Wednesday, June 10, 2009 at 7:30 PM at the Town Hall, Gorham, NY. Present were Supervisor Calabrese, Councilmembers Lightfoote, Adam-Anderson and Glitch; Councilmember Busch was necessarily absent; Assessor Davey, Code Enforcement Officer Freida, Chief Operator Water/Wastewater Plants Erb, Highway Superintendent Ayers, Don and Barb Christmas, Michele Cutri-Bynoe, and Town Clerk Hollenbeck.

1. Call to Order/Pledge to the Flag:
2. Privilege of the floor: none requested
3. Approval of minutes of the May 13 and May 27, 2009 meetings. On the motion by Councilmember Adam-Anderson seconded by Councilmember Lightfoote, the minutes were approved as submitted. Motion carried unanimously. (4-0) **043-2009**

4. Reports of Town Officials

a. Water/WasteWater Plants - Written report is on file.

b. Highway Superintendent - Written report is on file. The 284 Form, Agreement for the Expenditure of Highway Moneys has been completed and is available for Board signature. Townline Road has been recycled from the Village of Rushville line to Arnold Road; have milled the parking lots at the Highway Garage and Transfer Station, tentatively they will start paving on Monday. Monday Highway Garage, Tuesday Transfer Station, Wednesday Bachelor Row. The week of the 22nd we plan to start wedging on Depew, East Swamp and Robson. The week of the 29th they plan to oil and stone. They will be putting dust control on Clark Road in the very near future.

Supervisor Calabrese stated that he will be attending the CBBA, Crystal Beach Betterment Association, meeting Sunday and will give them an update on the drainage project in that area and will explain that Kelly has to wait for blacktop, trucks, etc. and coordinate everything together. Even when you get an area prepped, it can take months to get the project finished. In the case of Bachelor Row, they were in a hurry to get the drainage in to ease the problems over there. The paving should be complete in the near future.

Mr. Ayers further stated that they have rented a mini excavator and are currently working on the walking trail. They have tilled the wet spot and put stone on it. Will start ditching over in Crystal Beach as well.

c. Zoning – Written report is on file. Mr. Freida stated that with regard to the seven unsafe building violations; one has been completely renovated, looks like a new garage; one is in a heap ready to be cleaned up; one on Goose Street is down and piled neatly waiting to be hauled away; the other two have been in contact with our offices and are making plans to comply.

d. Assessor – Written report is on file. Mr. Davey stated that Grievance Day has passed, it went smoothly. There were very few residents with appointments. The Board of Assessment Review did not make any changes.

e. Town Clerk – written report on file.

f. Supervisor – written report on file.

On the motion by Councilmember Lightfoote, seconded by Councilmember Adam-Anderson, the reports of Town Officials were approved. Motion carried unanimously. (4-0) **044-2009**

5. Communications – on file

6. Audit of Bills:

Abstract #4 A	161-196	\$14,005.95
B	162-196	1,413.72
SL	173,186	578.91
DB	100-115	112,579.90
SW1	90-106	12,992.70
SW2	107	7,778.56
SW3	107	1,693.56
SS	40-48	47,479.64
HN	30	3,991.74
HD	31	4,480.00

On the motion by Councilmember Glitch seconded by Councilmember Lightfoote, the bills were approved for payment. Motion carried unanimously. (4-0). **045-2009**

7. Business:

a. Fire alarm – Highway Garage: We contacted several firms that sell fire alarm systems and ended up with three that were interviewed and two that submitted quotes. SG Systems and Davis-Ulmer submitted quotes. The Davis-Ulmer quote did not include any specs or work detail, was deemed incomplete.

SG Systems actually submitted two quotes, one for analog (\$6427.27) and one for digital (\$8996.14)

On the motion by Councilmember Glitch, seconded by Councilmember Adam-Anderson, the bid for digital fire alarm system for the Highway Garage from SG Systems in the amount of \$8996.14 is accepted. Motion carried unanimously. (4-0) **046-2009**

b. Early pay off – sewer, water 2 and water 3 – Supervisor Calabrese recommended paying off our sewer and water debts two years early, thus saving the Town approximately \$2,000 in interest. Pay off for WD2 and WD3 will come out of WD1 operating funds and will be paid back with interest to WD1.

Councilmember Adam-Anderson moved to authorize early pay off of water/sewer debt as recommended by Supervisor Calabrese. Councilmember Lightfoote seconded the motion that carried unanimously. (4-0). **047-2009**

c. Budget message: Budget information will be distributed to department heads very soon. They are being instructed that there will be no increase in the total budget, but a 2.5% increase will be allowed in personal services. If there are any difficulties staying within the guidelines, staff should contact Supervisor Calabrese to discuss. The purpose is to keep total revenues and total expenditures the same or lower than 2009.

d. addendum 4 to the 1997 Comprehensive Plan – Residential Cap – set public hearing. On the motion by Councilmember Adam-Anderson, seconded by Councilmember Glitch, the following resolution to set a public hearing was approved. Motion carried unanimously. (4-0). **048-2009**

RESOLUTION AUTHORIZING SCHEDULING OF A PUBLIC HEARING FOR AN AMENDMENT TO THE TOWN OF GORHAM COMPREHENSIVE PLAN

WHEREAS, the Town Planning Board of the Town of Gorham has reviewed the Town of Gorham 1997 Comprehensive Plan and drafted an amendment to the Comprehensive Plan; and

WHEREAS, the Town Planning Board held a public hearing on June 1, 2009 relative to the drafting of this amendment; and

WHEREAS, the Town Board is required to hold a public hearing to solicit public comment upon this proposed amendment to the Comprehensive Plan prior to adopting said amendment; and

WHEREAS, the Town Board of the Town of Gorham has reviewed the draft of the aforementioned amendment, labeled as Amendment to Comprehensive Plan – Residential Development Rate Cap, which amendment will be Addendum 4 to the Town of Gorham 1997 Comprehensive Plan and which amendment is attached hereto as Exhibit "1", and deems it in

the best interests of the Town of Gorham to proceed in accordance with the Laws of the State of New York in adopting said amendment.

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk be, and she hereby is, directed to schedule a public hearing to be held on July 8, 2009, at 7:30 p.m. at the Gorham Town Hall, 4736 South Street, Gorham, New York; and be it further

RESOLVED, that Addendum 4 to the Town of Gorham 1997 Comprehensive Plan is referred to the Ontario County Planning Board for report thereon; and be it further

RESOLVED, that the Town Clerk, be and hereby is, authorized to forward to the official newspaper of the Town a Notice of Public Hearing in the form substantially the same as that attached hereto as Exhibit "2"; and be it further

RESOLVED, that the Town Clerk be, and she hereby is, directed to post a copy of the proposed Addendum 4 on the Town of Gorham sign board and take any and all other necessary actions to properly bring this amendment before the Town Board of the Town of Gorham for its consideration.

I, Nancy Hollenbeck, Town Clerk of the Town of Gorham do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on June 10, 2009, by the following vote:

	<u>Aye</u>	<u>Nay</u>
Richard Calabrese	X _____	_____
William Glitch	X _____	_____
Allyson Adam Anderson	X _____	_____
Frederick Lightfoote	X _____	_____
Anthony Busch (excused)	_____	_____

e. Comprehensive Plan time line – a tentative time line regarding the update to the Comprehensive Plan has been drafted. It is expected that a public informational meeting will be held August 19, 2009 with a public hearing by the Planning Board on August 24th and a public hearing by the Town Board on September 9th. These are tentative dates, subject to change, confirmed dates will be published in the Daily Messenger and a newsletter is expected to be sent to residents on or about July 30th.

f. Park project – hamlet: Councilmember Adam-Anderson handed out drawings and cost estimates for the proposed hamlet park. The Park Committee has worked diligently in designing the park layout and plantings, etc. They have done a great job and come up with a good plan that can be implemented in two phases. Phase 1 would be the hardscape at an estimated cost of about \$38,000; landscaping another \$3,000. Phase 2 would include a gazebo, lighting, water, etc. After a discussion about the steps to the parking lot, paving, etc., it was suggested that we should write this up and get quotes from a couple of other sources before we commit. All agreed.

8. Other

a. Benefit Resource – (flexible spending account) return funds to Kelly Ayers - \$340.37. After a brief discussion, a motion was made by Councilmember Glitch, seconded by Councilmember Lightfoote to authorize return of \$340.37 to Kelly Ayers. This is a reimbursement of unused funds from his flexible spending account from 2008. Motion carried unanimously. (4-0). **049-2009**

b. Authorization to put up for bid Assessors 2002 Chevy Cavalier. On the motion by Councilmember Lightfoote, seconded by Councilmember Glitch, approval is granted to dispose of the 2002 Chevy Cavalier. Motion carried unanimously. (4-0). **050-2009**

c. Authorization to sell lawn mower. On the motion by Councilmember Lightfoote, seconded by Councilmember Glitch, approval is granted to dispose of the 20 year old Stiner lawn mower. Motion carried unanimously. (4-0). **051-2009**

9. Privilege of the Floor: None requested

10. Set next meeting date: June 24, 2009 at 7:30 PM (workshop meeting to discuss Comprehensive Plan update)

11. Adjournment: On the motion by Supervisor Calabrese, the meeting was adjourned at 8:45 PM.

Respectfully submitted,

Nancy Hollenbeck
Town Clerk