

**MINUTES  
REGULAR MEETING  
GORHAM TOWN BOARD  
JULY 09, 2008**

The Gorham Town Board held a regular meeting on Wednesday, July 09, 2008 at 7:30 PM at the Town Hall, Gorham, NY. Present were Supervisor Calabrese, Councilmembers Lightfoote, Busch, Glitch and Adam-Anderson, Assessor Davey, Chief Operator Water/Wastewater Departments Erb, Code Enforcement Officer Freida, Will McCoy, Michele Cutri-Bynoe and Town Clerk Hollenbeck.

1. Call to Order/Pledge to the Flag:
2. Privilege of the floor:
3. Approval of minutes of the June 11, 2008 meeting. On the motion by Councilmember Adam-Anderson seconded by Councilmember Glitch, the minutes were approved as submitted. Motion carried unanimously. (5-0) **058-2008**

4. Reports of Town Officials
  - a. Water/WasteWater Plants - Written report is on file.
  - b. Highway Superintendent - Written report is on file. Mr. Ayers is on vacation this week.
  - c. Zoning – Written report is on file. Working on cleaning up various properties throughout the Town. One property owner is not being cooperative. We will be scheduling Liddiards to go in and do some clean up and then bill the owner.

It's been a busy month. Numerous permits issued for wood stoves, pellet stoves, etc.. A lot of applications to the Planning Board. Ryan Homes at East Lake View is almost complete, have three lots left. They will be at 62 homes within the next few months.

The Schoenberger property on East Lake Road (Route 364), Spring Hill Subdivision, may be sold soon. We have spoken to the people who are interested in buying the parcel and they indicated that they would plan to continue with the subdivision as it was approved by the Planning Board, 62 lots (14 to start with).

Bero's Subdivision has received final approval on ten more lots on phase three and four and has four lots sold, two under construction now.

- d. Assessor – Written report is on file. Mr. Davey provided information regarding recent sales. It appears that many are still selling above the assessed value.

- e. Town Clerk – written report on file. Information was provided for Board review regarding Marriage License fees. The fee is currently \$30 for a marriage license. In 2003 NYSDOH authorized municipalities to charge up to \$10 additional for the Certificate of Marriage Registration. This is provided to newlyweds after the ceremony takes place. In 2003 the Town Board opted not to

charge this fee. There are only two towns in Ontario County that charge \$30, all others charge \$40. Many clerks feel that it would be beneficial for fees to be consistent throughout the County for same services. I recommend that the fee for a marriage license be increased to \$40.

Councilmember Glitch offered a resolution to increase the fee for a marriage license to \$40.00. Resolution was seconded by Councilmember Adam-Anderson. Carried unanimously. (5-0). **059-2008**

f. Supervisor – written report on file. Briefly talked about the Route 245 Drainage. Supervisor Calabrese has met with Jim Blakesley, property owner and talked about possibilities for drainage issues in the area of his garage (currently used by Proctor’s). Possibility of a swale going back to the creek to take care of the drainage issue in that area. This is a continuation of the project that has been in the works for the past few years in that area. This will be a State project.

On the motion by Councilmember Busch, seconded by Councilmember Lightfoote, the reports of Town Officials were approved. Motion carried unanimously. (5-0) **060-2008**

5. Communications – on file

6. Audit of Bills:

Abstract #7 A	213-267	\$12,080.26
B	213-267	4,759.52
SL	265	712.53
DB	134-150	92,484.71
SW1	130-163	17,292.62
SS	35-44	467.93
HN	13	2,115.00
HC	14	83,600.00

On the motion by Councilmember Busch seconded by Councilmember Adam-Anderson, the bills were audited and approved for payment. Motion carried unanimously. (5-0). **061-2008**

7. Business:

a. Cemetery Vault – Three quotes to perform repairs of the vault at the Mapes Cemetery were received; Fladd Stone \$12,000, Iversen Construction \$12,400, and Frank Kelly, \$21,500. Board members briefly discussed the work to be done and the bids.

Councilmember Adam-Anderson offered a resolution to accept the low bid from Fladd Stone to perform the repairs at the cemetery vault. Councilmember Lightfoote seconded the motion that carried unanimously. (5-0). **062-2008**

b. Moody Trail – contractor is finishing up the bridges. Looks great. The total budget was \$114,000. We are going to end up spending more than we thought. Thought we would have \$10,000 left for surfacing of the trail etc.

1. Loan for \$50,000 grant: Supervisor Calabrese asked for a resolution to authorize borrowing \$50,000 from the General fund for the Moody Trail project. This amount will be paid back when the grant funds are received.

Councilmember Adam-Anderson offered a resolution to authorize borrowing \$50,000 from the General Fund for the Moody Trail Project. Councilmember Glitch seconded. Resolution carried unanimously. (5-0) **063-2008**

2. Stream bank erosion control: When the Moody Trail project was bid out, we did not include stream bed erosion control. When we were on site we authorized the contractor to do this. Supervisor Calabrese requested approval to expend funds not to exceed \$1800 to complete the stream bank erosion control at the Moody Trail.

Councilmember Glitch offered a resolution to approve up to \$1800 to complete the stream bank erosion control at the Moody Trail. Councilmember Adam-Anderson seconded the resolution which carried unanimously. (5-0)

**064-2008**

c. Budget transfers. On the motion by Councilmember Adam-Anderson, seconded by Councilmember Lightfoote, the following budget transfers were approved: \$50,000 from A9950.9 to HC5031 (loan from General till grant received); \$50,000 amend A599 to A9950.9 (cover interfund transfer); \$25,000 from A1990.4 contingency to A9959.9 Interfund transfer (Transfer to HC5031 Moody Hiking Trail) Motion carried unanimously. (5-0). **065-2008**

d. Design and Construction Standards for Land Development - this document has been updated by Sniedze Associates and has been reviewed and approved by Tom Harvey, Gordon Freida, Rick Erb, and Kelly Ayers. This Board needs to adopt this document. This was held over from the last meeting to give everyone a chance to review the document and the changes that were made. Councilmember Lightfoote commended those involved for their time and efforts revising this document to meet the needs of all.

Councilmember Lightfoote offered a resolution, seconded by Councilmember Adam-Anderson, to approve the Design and Construction Standards for Land Development as revised May 2008 by Sniedze Associates. Motion carried unanimously. (5-0). **066-2008**

e. Speed limit study for Tileyard and Crowe Roads. Councilmember Lightfoote offered a resolution to request that the NYS Department of Transportation review Tileyard Road between Goose Street and Kearney Road and Crowe Road between State Route 245 and the Ontario County Line to determine the appropriate speed limit to be posted. Councilmember Glitch seconded the resolution that carried unanimously. (5-0) **067-2008**

f. Flint Creek Drainage Project: Two quotations for cleaning Flint Creek between Lake to Lake Road and Tileyard Road have been received. A beaver dam and downed trees will be removed. This work should lower the level by one to one and a half feet during a heavy rain. Work will be done from the banks only, no dredging. We need to approve giving money to the FCWA. They will take care of the contract, etc. The Flint Creek Watershed Association (FCWA) met on July 2<sup>nd</sup>, 2008 and approved that the work be done by Doug Hey, cost not to exceed \$15,000 total. Town of Gorham Highway Department will be reimbursed for any work performed. FCWA will be the Lead Agency. The Town of Gorham will be contributing 65% of the cost to the FCWA. The Town WasteWater Treatment Plant has had problems because of the water level, the Town's infrastructure is affected.

Councilmember Adam-Anderson made a resolution to authorize expenditure of up to \$9750 for the Flint Creek Drainage Project. Councilmember Lightfoote seconded the resolution that carried unanimously. (5-0). **068-2008**

g. Traffic safety study (Townwide) – Supervisor Calabrese asked the Board if they would want to consider having a townwide traffic safety study done. Would check signage, speed limits, guardrails, etc. This might be good from a liability standpoint. We could plan this as a Capital Project in the next couple of years. It is anticipated that a study of this nature may cost \$25,000 or so. We could put this in the budget for a specific year. Putting this in the budget would indicate to the insurance company that we are putting forth a good faith effort regarding the safety of those who travel our roads. A few years ago someone had an accident on a Town road and tried to sue the Town because there was a rock in the ditch. All agreed that this should be put in the 2010 budget as a project, but put some funds in the 2009 budget to get started which shows that we intend to go forth with the project.

8. Other:

a. Authorization to sell Water truck: On the motion by Councilmember Adam-Anderson, seconded by Councilmember Busch, authorization is granted to put out to bid a 2004 Chevy 2 WD regular cab-long box with 98,353 miles. Motion carried unanimously. (5-0). **069-2008**

The truck will be at the Transfer Station for viewing. Bids will be accepted until August 12, 2008 at 10:00 AM.

b. Court dutch door. As discussed previously, Court would like a dutch door into their office. This would provide further safety/security for the staff. Iversen Construction has quoted the cost of \$2,063 to furnish and install a new dutch door and frame. This door was listed in the safety audit that was conducted of the Court area.

Councilmember Glitch offered a resolution to authorize purchase/installation of a new dutch door to the court offices per estimate of Iversen Construction. Councilmember Adam-Anderson seconded the motion that carried unanimously. (5-0).

**070-2008**

c. Dewey Avenue – Issues with water levels, etc. in the creek behind Dewey Ave were briefly discussed. It is probable that most of the property owners along the creek own to the center of the creek so they are probably responsible for that area. Supervisor Calabrese stated that there may be a significant amount of run off coming from the Maple Avenue area that may be causing problems. In order to be able to see what's going on, we will need to wait until the foliage dies back. Later in the fall, Supervisor Calabrese and Mr. Ayers will take a look at the area and see what can be done.

d. The Comprehensive Plan Update project will begin shortly. The first meeting will be on Tuesday, July 29, 2008 at 7:30 PM at the Crystal Beach Fire Department. This meeting is for those members of the public who are interested in the lakefront area. The next meeting will be on Tuesday, August 19, 2008 at 7:30 PM at the Gorham Fire Department. This meeting is for those who are interested in any other topic area. As always, all Town meetings are public and you are welcome to attend any and all.

9. Privilege of the Floor: None requested.

10. Adjournment: On the motion of Councilmember Busch, seconded by Councilmember Glitch, the meeting was adjourned at 8:54 PM.

Respectfully submitted,

Nancy Hollenbeck  
Town Clerk