

**MINUTES
REGULAR MEETING
GORHAM TOWN BOARD
JUNE 8, 2016**

The Gorham Town Board held a regular meeting on Wednesday, June 8, 2016 at 7:00 PM at the Gorham Town Hall. Present were Supervisor Lightfoote, Councilmembers; Case, Malcolm and Chard. Chief Operator Water/Wastewater Plants Coston, Code Enforcement/Zoning Officer Freida, Assessor Mineo and Town Clerk Perrotte. Councilmember Glitch and Highway Superintendent Ayers were necessarily absent. Other guests in attendance; Mr. Bob Gusciora

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor – none requested
3. Approval of Minutes – 5/11/16 Meeting. On the motion by Councilmember Case, seconded by Councilmember Malcolm, the 5/11/16 Regular Meeting minutes were approved as submitted. Motion carried unanimously. (4-0)

042-2016

4. Audit of Bills:

Abstract #6

A	146-170	\$12,502.34
B	158+168	77.93
SL	156+162	620.52
DB	82-98	69,425.30
SW1	89-106	11,442.70
SS	35-41	6,096.27

On the motion by Councilmember Malcolm, seconded by Councilmember Chard, the bills were approved for payment. Motion carried unanimously. (4-0)

043-2016

5. Reports of Town Officials-

- a. Water/Wastewater Plants - written report on file. Councilmember Malcolm asked Chief Operator Coston why the water plant average pumping time is much higher this May than May of last year. Mr. Coston said the Town of Hopewell put in more water lines, they are growing rapidly they purchase water from the Town of Gorham. Hopewell added on to their distribution and they

anticipate adding more in the near future. Also it has been a milder spring. Temperature is a huge factor in water usage, for example the plant runs an average of twelve hours a day this time of year but, if temperatures rise it can mean sixteen hours or more per day.

b. Highway Superintendent – written report on file. Councilmembers asked if the oil/water separator system installed at the Highway Department was up and running. Supervisor Lightfoote said yes, he would check with Superintendent Ayers to find out if it has been inspected by the Department of Environmental Conservation.

Councilmember Malcolm asked about shared services among Highway Departments from other towns, he said “everyone helps each other out, how do we keep track of that so that we are not being taken advantage of.” Supervisor Lightfoote said it is very informal. Councilmember Malcolm said “Last year’s reports from the Highway Superintendent we were helping the Towns of Benton, Jerusalem and Middlesex with storm clean up, this year we are helping the Town of Canandaigua and Seneca is helping on Goose Street.” Supervisor Lightfoote said he has spoken with other Highway Superintendents and other Supervisors, along with Ontario County. One Highway Superintendent said he kept a loose set of records for a span of several years and he said it runs fairly close. Gorham may have trucks from five or six different towns helping them along with trucks from the County. The Board can discuss it more with Highway Superintendent Ayers. Councilmember Malcolm said “I think there should be something, some way of keeping track, it doesn’t have to be elaborate but some idea of who’s watching what.” Supervisor Lightfoote said something much more do-able is a GPS system on trucks. Several towns have already implemented them and it is something he will get information on and present to the Board. Councilmember Case said “we have always been very good at helping other towns and we lean on one another on different occasions but, I also think that sometimes it takes away from some of the things that we’re supposed to be getting done. Things get pushed off, and I’m only going to say this one time, LAKE DRIVE.” Supervisor Lightfoote said “for the last two years because we are involved in legal proceedings regarding some work over there the court required that we not do any work on Lake Drive up until this point. We recently have gotten permission to go ahead and pave it.”

Councilmember Malcolm asked about the number of permits sold at the transfer station. Town Clerk Perrotte said there have been 1,021 permits sold so far this year. Last year there were only 1,100 sold for the whole year. The Clerk’s Office anticipates selling more. Stepped up efforts at the Transfer Station have been successful to ensure every person using the facility has a valid dumping permit. The Town’s new Transfer Station employee is doing an excellent job checking for valid permits along with new signage to remind residents to purchase their permit. Both will help the town keep future costs at a minimum.

c. Zoning – written report on file. Zoning Officer Freida has been working on getting the Town Hall set up with a new phone system. The Town Board approved the contract with Greg Schwartz with a monthly bundled bill from Frontier not to exceed \$425.00. The Town was not able to get a price from Frontier that was under \$425.00 per month. Mr. Freida went back to the drawing

board and was able to get a quote from Time Warner for a total monthly fee of \$324.90. Councilmember Malcolm asked Mr. Freida what the pricing would be after the first year. Mr. Freida said he will get that information from Time Warner before Supervisor Lightfoote signs the contract.

Regarding the property code violations Zoning /Code Enforcement Officer Freida was successful on property owners cleaning up six different places and he is working on the remaining eighteen properties that were in violation.

d. Assessor – written report on file. Assessor Mineo said she is constantly working on updating properties, especially farm assessments it is always an ongoing process.

e. Town Clerk – written report on file.

f. Supervisor – no report on file. Supervisor Lightfoote attended eight county meetings along with our Town Board meetings. Supervisor Lightfoote met with Greg Kerrick from the New York State Department of Transportation regarding the crosswalk near the Gorham Elementary School at the intersection of State Route 245 and Kearney/East Swamp Roads. There are safety issues concerning this crosswalk. Supervisor Lightfoote also pointed out some of the conflict residents see at the crosswalk where State Route 245 intersects with South Street and Gorham-Hall Road in the hamlet. Mr. Kerrick said he would pass the information on to the powers that be; meanwhile Supervisor Lightfoote along with legislative leaders from surrounding towns will compose a letter to send to the Department of Transportation, Assemblyman Brian Kolb's office and Senator Mike Nozzolio's office regarding the safety issue with those crosswalks.

On the motion by Councilmember Chard, seconded by Councilmember Malcolm, the reports of Town Officials were approved. Motion carried unanimously. (4-0)

044-2016

6. Business:

a. 2017 Highway Truck Purchase – Highway Superintendent Ayers was out of Town at a training session. Supervisor Lightfoote said the Highway has budgeted and approval was granted for a new truck on the equipment replacement schedule. Superintendent Ayers is making the purchase using Onondaga County's purchasing contract, a process known as piggybacking. Supervisor Lightfoote explained the process and asked for a motion to purchase the truck with a price not to exceed \$145,000.00. Councilmembers asked for bid sheets, quotes and comparisons. Supervisor Lightfoote does not have a bid sheet. Councilmember Malcolm said "we gave approval last month for Superintendent Ayers to get bids what more does he need at this point? I don't feel comfortable saying go ahead and buy it. We are stewards of the taxpayers and they would want us to have some paperwork in front of us." Councilmember Malcolm suggested Superintendent Ayers get the bid sheets, fax or email them to the

Board. The Board can convene a special meeting if needed or wait until the July Board meeting to approve the purchase.

Other: Supervisor Lightfoote said the Gorham Cemetery Association, with the passing of Director Bob Gage, is looking for a new Director. They are looking for new members and anyone with financial expertise would be a benefit. If we know of any interested parties please pass the word.

7. Executive Session – On the motion by Supervisor Lightfoote, seconded by Councilmember Malcolm, the Board entered into executive session at 8:05pm to discuss litigation. No action was taken in executive session.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, the Board returned to regular session at 8:28pm.

045-2016

8. Privilege of the Floor – none requested

9. Set Next Meeting Date – The next regular Town Board meeting will be held on July 13, 2016 at the Gorham Town Hall 7:00pm

10. Adjournment - With no further business, on the motion by Councilmember Malcolm, seconded by Councilmember Chard, the meeting was adjourned at 8:30pm.

Respectfully submitted,

Darby Perrotte
Town Clerk