

**MINUTES
REGULAR MEETING
GORHAM TOWN BOARD
JULY 13, 2016**

The Gorham Town Board held a regular meeting on Wednesday July 13, 2016 at 7:00 PM at the Gorham Town Hall. Present were Supervisor Lightfoote, Councilmembers; Glitch, Case, Malcolm and Chard. Highway Superintendent Ayers, Chief Operator Water/Wastewater Plants Coston, Code Enforcement/Zoning Officer Freida, and Town Clerk Perrotte. Assessor Mineo was necessarily absent.

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor – none requested
3. Approval of Minutes – 6/8/16 Meeting. On the motion by Councilmember Malcolm, seconded by Councilmember Glitch, the 6/8/16 regular meeting minutes were approved as submitted. Motion carried unanimously. (5-0)

046-2016

4. Audit of Bills:

Abstract #7

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|-----|---------|-------------|
| A | 185-214 | \$14,694.75 |
| B | 171-204 | 3,142.30 |
| SL | 190-201 | 575.74 |
| DB | 99-121 | 151,075.65 |
| SW1 | 107-128 | 13,658.13 |
| SS | 42-47 | 514.12 |
| SW6 | 128 | 1,356.75 |
| HD | 35 | 27,334.59 |
| HW | 36 | 1,391.98 |

On the motion by Councilmember Glitch, seconded by Councilmember Malcolm, the bills were approved for payment. Motion carried unanimously. (5-0)

047-2016

5. Reports of Town Officials-

- a. Water/Wastewater Plants - written report on file. Councilmember Chard asked if the 200,000 plus gallons are from the extreme weather. Chief Operator Coston said yes and you can expect an even higher number next month!

Councilmember Case asked about the frequency of hydrant maintenance. Are all the fire hydrants in our district flushed every year. Supervisor Lightfoote said they get flushed twice a year. Chief Operator Coston said "every fall the water department flushes every hydrant then a week later we go back and dip them to make sure they drain, if they have water in them we pump them and then add anti-freeze for the winter. We stake them so that if the snow is very deep they are easy to find. In the spring we go back blow the anti-freeze out of every hydrant, they are serviced twice a year. There can be stiff ones but, every one is a working hydrant. The only ones the water department doesn't service are at the Gorham Elementary School because when they did the addition they built over the water main, their meter is in a hotbox near the road."

Chief Operator Coston obtained three prices for a new dump truck. The lowest price was from Ford, \$71,090.00, for a 2017 650 dump truck ready to be ordered. This has already been budgeted and approved Mr. Coston was just making the Board aware that he will be ordering and making the purchase.

b. Highway Superintendent – written report on file. Highway Superintendent Ayers presented the Board with prices for a new truck. Previously the Board asked Superintendent Ayers for written bids/quotes even though he was using the "piggyback system" from Onondaga County. The system allows you to use an existing contract to acquire the same commodities or services. For government, no additional paperwork beyond your purchase order is needed. Supervisor Lightfoote spoke with a representative from Regional Truck/Trailer, through the piggyback system the contract for the trucks come in at least 5% less than the price they get them for. Superintendent Ayers said "there is always a possibility that if you go out to bid on your own you may get something cheaper but you may have to go to Syracuse or Rochester even Watertown for service. In the wintertime you don't want to go two hours away to find parts. This place is right on 5 & 20. If you get a truck for \$2,000.00 or \$3000.00 cheaper but you have to drive two hours away to get parts or service you're not gaining anything." The Board agreed.

On the motion by Councilmember Glitch, seconded by Councilmember Case, to purchase a 2017 International model 4300 Medium Duty Dump Truck with plow and sander from Regional Truck and Trailer for \$135,644.00. Motion carried unanimously. (5-0)

048-2016

On the motion by Councilmember Glitch, seconded by Councilmember Case, to purchase a 2017 International model 5200 Heavy Duty 10 Wheel Dump Truck with plow, from Regional Truck and Trailer for \$200,244.08. Motion carried unanimously. (5-0)

049-2016

Superintendent Ayers said the oil/water separator system at the Highway Department is installed and complete. He is waiting on final approval from the Department of Environmental Conservation. The water department side of the DEC has not been out to inspect but the bulk storage part of the DEC has been out twice to inspect.

c. Zoning – written report on file. Councilmember Case asked about the properties that are in violation of the property maintenance code. Code Enforcement Officer Frieda said several homes that were in foreclosure have been bought and are being worked on. He informed the Board that New York Governor Cuomo signed sweeping legislation to combat the blight of vacant and abandoned properties also known as ‘zombie properties’. Hopefully it will have a dramatic impact on vacant homes and properties getting cleaned up.

d. Assessor – written report on file. Mrs. Mineo asked the Board for approval for County assistance for the property re-evaluation scheduled for 2017.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, to approve the resolution requesting County/State assistance for a 2017 re-evaluation project. Motion carried unanimously. (5-0)

050-2016

e. Town Clerk – written report on file. Town Clerk Perrotte informed the Board that she would like to make a change in the Town Clerk Office hours. Miss Perrotte would like to change Wednesday hours. Currently the office is open 9am-1pm during the day then open again from 6pm to 8pm. She would like to have the office open all day from 9am to 7pm on Wednesday. The Board agreed to try the change in hours. There is a town wide newsletter going out with the information and the website and Daily Messenger newspaper will state the change as well.

f. Supervisor – no report on file. Councilmember Case asked about the budget for Lake Drive, if it was over or under budget. Superintendent Ayers said it is under budget right now but we still need to finish and it may be close. Supervisor Lightfoote said one reason it is under is the Highway Department has done much of the work which was originally supposed to be hired out.

Supervisor Lightfoote asked Highway Superintendent if he would get some prices on crosswalk signs for Perkin’s Funeral Home. Superintendent Ayers said yes he would, that way Perkin’s can put the signs out when needed.

On the motion by Councilmember Glitch, seconded by Councilmember Case, the reports of Town Officials were approved. Motion carried unanimously. (5-0)

051-2016

6. Business:

a. Lyons National Bank – Assistant Vice President Jerrod Crawford presented a proposal for consideration of their desire to do business with the Town of Gorham. Mr. Crawford highlighted Lyons National Bank’s ability to meet or exceed the Town’s banking expectations. Some of the details he emphasized were; customer service, municipal accounting offerings, remote deposit capture, assisting Town employees and online banking just to name a few. Mr. Crawford

left a packet of information for the Board to review and contact information if they have any questions.

b. Review Septic Law - Code Enforcement/Zoning Officer Frieda said the draft model on-site septic law is ready for the Town Board to review. Councilmembers asked Officer Freida what the difference is from what we currently have and what changes will occur if we enact the new law. Officer Freida said the biggest change is implementing an inspection every 5 years for septic systems within 200 feet of the shoreline. Unless the septic system fails current systems do not have to be brought up to the new standards unless you sell your property.

c. Free Stone – The Board approved September 10, 2016 for free stone for Town of Gorham residents. Typically held in May but the information did not get out to residents so the Town is offering another free stone day. This program is offered to Town of Gorham residents to get free stone, at the Highway Department. Residents can fill their own container, approximately ½ ton per resident/household, Saturday September 10, 2016 8:00am until 3:00pm.

d. Dumpster Day - The Town of Gorham will have a container placed at Valesko Park in Crystal Beach for residents to dispose of yard waste; tree branches, leaves, grass clippings etc. The dumpster will be monitored and is available Saturday September 10, 2016 8:00am until 3:00pm.

e. Solar Exemptions – Will be discussed at the August meeting because Assessor Mineo is away at training this week.

f. Littering Law – Supervisor Lightfoote discussed implementing a littering law specifically for the Town of Gorham. Board members discussed the advantages of a \$1,000.00 fine for violators they agreed it would be difficult to catch people littering and difficult to enforce. Code Enforcement Officer said he thinks a municipality can only charge \$250.00 for offenses of local laws. Supervisor Lightfoote will talk with the Town Attorney.

g. Re-Zone Pelican Point – A Public Hearing will be held on August 10, 2016 to consider the application to re-zone Pelican Point LLC. The requested re-zoning change is from Residential R-1 District to General Business District.

On the motion by Councilmember Malcolm, seconded by Councilmember Case, to set the public hearing to re-zone Pelican Point LLC for August 10, 2016 at the Crystal Beach Fire Department at 7:00pm. Motion carried unanimously. (5-0)

052-2016

h. Fuel System - The Board discussed the quotes from each company that offered a bid for the new fuel system at the Highway Department. The quotes were very similar however it was pointed out that a couple code issues need to be addressed before we move along. Supervisor Lightfoote will contact the companies, discuss the items that need to be addressed and get additional quotes.

Other: Supervisor Lightfoote would like to hold the next regular Town Board meeting in Crystal Beach. The Fire Department gave approval to hold the

meeting at their building. Supervisor Lightfoote said it's simply for more exposure to the Town meeting.

On the motion by Councilmember Case, seconded by Councilmember Malcolm, to move the monthly meeting, August 10 2016 only, to Crystal Beach. Motion carried. (4-1) (Ayes-4, Lightfoote, Glitch, Case and Chard Nays-1, Malcolm)

053-2016

7. Executive Session – On the motion by Supervisor Lightfoote, seconded by Councilmember Chard, the Board entered into executive session at 9:15pm to discuss litigation. No action was taken in executive session.

On the motion by Councilmember Glitch, seconded by Councilmember Case, the Board returned to regular session at 9:20pm.

054-2016

8. Privilege of the Floor – none requested

9. Set Next Meeting Date – The next regular Town Board meeting will be held on August 10, 2016 at the Crystal Beach Fire Department, 4468 Route 364 Canandaigua NY at 7:00pm.

10. Adjournment - With no further business, on the motion by Councilmember Malcolm, seconded by Councilmember Glitch, the meeting was adjourned at 9:24pm.

Respectfully submitted,

Darby Perrotte
Town Clerk