

**MINUTES  
GORHAM TOWN BOARD  
SPECIAL MEETING  
June 4, 2025 6:00 pm**

The Gorham Town Board held a Special Meeting on June 4, 2025 at 6:00 pm at the Town Hall in Gorham, NY.

Present; Supervisor Dale C. Stell. Councilmembers Jake Chard, Phil Curtis, Brian Lazarus and Chrissy Watkins.

Town Officials in attendance; Town Clerk Darby L. Perrotte

Residents and guests attending in person and via Zoom.

**The full Zoom recording of this meeting is posted on the Town of Gorham Website.**

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor – none requested
3. Business –

a. Ontario County Housing Assessment Presentation -

Ontario County Director of Planning Thomas Harvey, who is also our Town Planning Board Chairman, accompanied by Ryan Davis, Ontario County's Director of Economic Development held a lengthy presentation outlining housing needs, goal and strategies to improve housing diversity and affordability in the County.

b. Approve refund to William & Betty Garman –

On the motion by Councilmember Chard, seconded by Councilmember Lazarus to refund the Garman's \$260.53 for overpayment of water district #6 Capital Cost.

Motion carried unanimously. 5-0

5 - Ayes – Stell, Chard, Curtis, Lazarus, Watkins

**045-2025**

c. Nonpoint Source Planning Grant –

Councilmember Lazarus offered the following resolution and called for adoption. Seconded by Councilmember Chard the resolution was adopted unanimously. 5-0

5 - Ayes – Stell, Chard, Curtis, Lazarus, Watkins

**046-2025**

**TOWN OF GORHAM  
RESOLUTION #10-2025  
Support & Authorization for the Town of Gorham  
2025 Non-Agricultural Nonpoint Source Planning Grant**

**WHEREAS,** the Town of Gorham, Ontario County, supports the submission of a 2025 Non-Agricultural Nonpoint Source Planning Grant application under the Culvert Repair and Replacement category to conduct an overall study of several failing culverts in the Town; and

**WHEREAS,** the New York State Department of Environmental Conservation (DEC) provides a competitive statewide grant program to assist in the initial planning of non-agricultural nonpoint source water quality improvement projects; and

**WHEREAS,** the Town of Gorham considers this project a priority, as several culverts in the Town are failing and becoming unstable through erosion, negatively affecting water quality in the area; and

**WHEREAS,** if funding is received, the Town of Gorham will prepare a planning report that will explore cost-effective solutions to replace failing culverts causing erosion and water quality issues, as well as enable the Town to seek further funding for construction through the Water Quality Improvement Program to continue the advancement of the water quality improvements.

**NOW THEREFORE BE IT RESOLVED,** the Town Board, on behalf of the Town, identifies the Supervisor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

**BE IT FURTHER RESOLVED,** the Town Board does hereby accept that they shall provide at least a 10% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from the Town of Gorham General Fund; and

**BE IT FURTHER RESOLVED,** that the Town of Gorham recognizes and fully supports the submission of the Non-Agricultural Nonpoint Source Planning Grant by MRB Group for an evaluation and study of failing culverts in the Town.

I, Darby L. Perrotte Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on June 4, 2025 by the following vote:

	<u><b>Aye</b></u>	<u><b>Nay</b></u>
Dale C. Stell	X_____	_____
Jake Chard	X_____	_____
Phil Curtis	X_____	_____
Brian Lazarus	X_____	_____
Chrissy Watkins	X_____	_____

On the motion by Councilmember Chard, seconded by Councilmember Watkins, authorizing Supervisor Stell to sign the forms to be submitted with the Grant. Motion carried unanimously. 5-0

5 - Ayes – Stell, Chard, Curtis, Lazarus, Watkins

**047-2025**

e. Parks Planning Grant –

Councilmember Lazarus offered the following resolution and called for adoption. Seconded by Councilmember Chard the resolution was adopted unanimously. 5-0

5 - Ayes – Stell, Chard, Curtis, Lazarus, Watkins

**048-2025**

**TOWN OF GORHAM  
RESOLUTION #11-2025**

**Support and Authorization for the Town of Gorham's  
2025 Application to NYS Office of Parks, Recreation, and Historic Preservation  
Environmental Protection Fund Project for Park Planning for Easton Park**

**WHEREAS**, the Town of Gorham, Ontario County, supports the submission of the 2025 application on the behalf of the Town through the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the Easton Park Planning project; and

**WHEREAS**, the NYS OPRHP invites eligible applicants to apply for funding opportunities through the Environmental Protection Fund (EPF) to undertake the acquisition, development, or planning of parks and recreational facilities open to the public; and

**WHEREAS**, the Town's planning documents recognize our recreational assets are important to us and the Town strives to provide accessible green space and enjoyable programs in all seasons for the community; provide opportunities for relaxation, experiential learning, and socialization to enhance personal growth and well-being for all individuals; and continuously improve the quality and safety of our facilities and services; and

**WHEREAS**, if funding is received, the Town proposes to engage the community and develop a planning report to explore cost-effective improvements to Easton Park; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board, on behalf of the Town of Gorham authorizes the submission of an application for funding to the NYS OPRHP Environmental Protection Fund for a Parks Planning grant regarding the Town-owned Easton Park and authorizes the Town Supervisor to be the authorized representative for the project, able to execute all necessary documents relative to the project; and

**BE IT FURTHER RESOLVED**, the Town Board does hereby authorize that they shall provide at least a 50% match of the total of any grant funding awarded as a local match and does

hereby appropriate and obligate such matching funds from the Town of Gorham General Fund budget line; and

**BE IT FURTHER RESOLVED**, that the Town of Gorham recognizes and fully supports the submission by MRB Group of this 2025 NYS OPRHP Park Grant for a planning project for Easton Park.

I, Darby L. Perrotte Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on June 4, 2025 by the following vote:

	<u><b>Aye</b></u>	<u><b>Nay</b></u>
Dale C. Stell	X_____	_____
Jake Chard	X_____	_____
Phil Curtis	X_____	_____
Brian Lazarus	X_____	_____
Chrissy Watkins	X_____	_____

f. SEQR Type II Resolution for the Parks Planning Grant

Councilmember Chard offered the following resolution and called for adoption. Seconded by Councilmember Lazarus the resolution was adopted unanimously. 5-0

5 - Ayes – Stell, Chard, Curtis, Lazarus, Watkins

**049-2025**

**TOWN OF GORHAM  
RESOLUTION #12-2025  
NYS OPRHP PARKS PROJECT  
PLANNING STUDY  
SEQR RESOLUTION – TYPE II ACTION**

**WHEREAS**, the Town of Gorham Town Board (hereinafter referred to as the Board) is submitting an application through the New York State Consolidated Funding Application (CFA) under the New York State Office of Parks, Recreation and Historic Preservation (OPRHP), for the preparation of a parks planning report; and

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c)[27] of the State Environmental Quality Review (SEQR) Regulations; and

**BE IT FURTHER RESOLVED THAT**, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

**BE IT FINALLY RESOLVED THAT**, the Board, in making this classification, has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

I, Darby L. Perrotte Town Clerk of the Town of Gorham, do hereby certify that the aforementioned resolution was adopted by the Town Board of the Town of Gorham on June 4, 2025 by the following vote:

	<u><b>Aye</b></u>	<u><b>Nay</b></u>
Dale C. Stell	X_____	_____
Jake Chard	X_____	_____
Phil Curtis	X_____	_____
Brian Lazarus	X_____	_____
Chrissy Watkins	X_____	_____

g. Approval for Direction Drilling –

On the motion by Councilmember Chard, seconded by Councilmember Watkins, the Town Board consents Highway Superintendent Eddinger, upon written request from Reg Rogan, Depew Road, to grant a permit according to NYS Highway Law 149 for directional drilling for drainage purposes. Motion carried unanimously. 5-0  
5 - Ayes – Stell, Chard, Curtis, Lazarus, Watkins

**050-2025**

4. Set Next Meeting Date – The next regular meeting will be held on June 18, 2025 at 7:00pm at the Gorham Town Hall.

5. Privilege of the Floor –

Lynn Klotz, Lake Drive resident, asked that tonight’s the presentation packet be shared on the website.

5. Adjournment – with no further business, on the motion by Councilmember Watkins, seconded by Councilmember Chard, the meeting was adjourned at 8:02pm.  
The motion carried unanimously. 5-0  
5 - Ayes – Stell, Chard, Curtis, Lazarus, Watkins

**051-2025**

Respectfully Submitted,

Darby L. Perrotte  
Town Clerk