

**MINUTES
REGULAR MEETING
GORHAM TOWN BOARD
MARCH 08, 2017**

The Gorham Town Board held a regular meeting on Wednesday March 8, 2017 at 7:00 PM at the Gorham Town Hall. Present were Supervisor Lightfoote, Councilmembers; Glitch, Case, Malcolm and Chard. Chief Operator Water/Wastewater Plants Coston, Code Enforcement Officer Freida, Assessor Mineo, and Town Clerk Perrotte. Highway Superintendent Ayers was necessarily absent.

Other guests in attendance; John and Pat Sawers, James and Janice Landcastle, Mary Bloch, Holly Krossber, Doug Rigby, Kim Payne and Zack Eddinger.

1. Call to Order/Pledge to the Flag
2. Privilege of the Floor – none requested
3. Approval of Minutes – 2/8/17 Regular Meeting Minutes.

On the motion by Councilmember Malcolm, seconded by Councilmember Chard, the minutes of 2/8/17 were approved as submitted. Motion carried unanimously. (4-0) Councilmember Glitch abstained.

025-2017

4. Audit of Bills:

Abstract #3

A	39-72	\$76,730.76
B	47-68	250.27
SL	59	533.29
DB	31-50	188,603.89
SS	14-22	4,883.87
SW1	26-42	9,320.61

On the motion by Councilmember Glitch, seconded by Councilmember Case, the bills were approved for payment. Motion carried unanimously. (4-0) Councilmember Chard abstained.

026-2017

5. Reports of Town Officials:

a. Water/Wastewater Plants - written report on file. There were no questions for Chief Operator Coston regarding his report. Supervisor Lightfoote said he would get with Mr. Coston and Councilmember Case so they can get together to map out the potential site for the storage building for the Water Department.

b. Highway Superintendent – written report on file. Highway Superintendent Ayers was in Albany on Official Business. Supervisor Lightfoote said he would do his best to answer if anyone had any questions regarding the Highway Department Report.

Councilmember Malcolm asked if the replacement of road signs was typical maintenance.

Supervisor Lightfoote said there were a lot of road signs that were missing or you couldn't read them anymore. It has been planned for a couple of years to replace the signs. He said "with the change in reflectivity standards that is being required now we have to change all of them. The guys have got a lot of them done but they still have quite a bit more to do."

Supervisor Lightfoote said the new small truck that was ordered last year is in and just needs to be registered with DMV for use at the Highway Department.

c. Zoning – written report on file. Supervisor Lightfoote said "we are going through the usual drainage issues that we tend to have this time of year. Typically the Town finds the problems are on private property. We have several cases where people want us to do something, it's not our responsibility. Residents need to work with their neighbors to get things taken care of." Supervisor Lightfoote reminded the Board members "in case you get any calls or complaints please contact myself or Mr. Freida and we'll see that they are addressed."

d. Assessor – written report on file. Supervisor Lightfoote asked Assessor Mineo what her schedule was on the re-evaluations of properties. Mrs. Mineo said "I've been working on that, what's happening now is I'm going to be wrapping up all the values, changing all the values, finishing that up so what will happen is by the middle of this month we'll have the new values in, then I set the dates for the informal hearings so that I'm available. Once that is done, if there are any changes to the informals I'll go ahead and get those changes in. Then we file our tentative roll. After May 1st all the hearings go before the Board of Assessment Review."

e. Town Clerk – written report on file. Councilmember Case asked if the number of permits on the Town Clerks report were the total sold for the whole month. Miss Perrotte said yes, although more are always coming in, that is the total number processed from February 1st to February 28th. Miss Perrotte said with the addition of Steve Hershey, the new employee at the Transfer Station selling permits and checking to make sure residents have valid up to date permits, it has bombarded her office. Although more permits have been sold at a faster pace it still takes time to process them through her office. Miss Perrotte said "so

far this year we've sold approximately 800. At this time last year there were 500 sold."

f. Supervisor – no report on file. Supervisor Lightfoote said "it has been more than a busy month. I've spent numerous hours looking through old minutes looking for water district information. One glaring issue is determining whether Yautzy Road water line is public or private. It is confusing because the district was established and then it was rescinded because it was done improperly. It was voted on to become an extension of a main district but I cannot find where it was followed through and voted on properly. There is also paperwork determining it was a private line." Supervisor Lightfoote said he is going to consult with the Town attorney as well as Ontario County Real Property Office. Supervisor Lightfoote said "my goal is to get something in the books that is very definitive for each one of these. Whether they are extensions or whatever they are supposed to be called, and they are called different things, we'll have a chart and make it official so that everyone knows where it is from there forward."

Regarding the proposed County Road 1 Park - Supervisor Lightfoote said we have yet to name it. He suggested the Town make a contest out of it, have people send in suggestions for a name.

Councilmember Case and Supervisor Lightfoote spent a few days at the proposed site helping to stake out where the driveway and initial parking area will be. Supervisor Lightfoote said there is approximately \$66,000.00 the Town has in recreation fees to put towards park improvements. He recommends we consider the pavilion area and parking area as the next step, get that moving, get approval from the Planning Board.

On the motion by Councilmember Glitch, seconded by Councilmember Chard, the reports of Town Officials were approved. Motion carried unanimously. (5-0)

027-2017

7. Business:

a. Appoint Alternate Planning Board Member - Gabrielle Fladd has expressed interest in joining the Town Planning Board as an alternate member. Supervisor Lightfoote said he will have Ms. Fladd attend the next meeting of the Planning Board, not as a voting member just to familiarize herself, then go through the proper process from there.

b. AUD- the Annual Update Document has been completed. This document has been filed with the NY State Comptroller's Office. A legal notice has been published in the official newspaper of the Town stating it is available for review at the Town Clerk's Office at the Gorham Town Hall.

Supervisor Lightfoote asked if there were any questions. Councilmember Malcolm said he is surprised that we are not in compliance with GAAP (Generally Accepted Accounting Principles).

Supervisor Lightfoote said "So am I. I've got to try and figure that one out because

we haven't had problems that way in the past."

Councilmember Malcolm said "I think we should get to the bottom of it."

Supervisor Lightfoote said "certainly, and we will. If you don't mind, Rick, if I run into problems I'll give you a call and maybe you can give us a hand with that one too."

Councilmember Malcolm said yes.

Councilmember Chard asked how long it will take to figure out if there is something wrong with the GAAP.

Councilmember Malcolm said first you have to read the notes but he couldn't find any notes in there that they were referring to.

Supervisor Lightfoote said "It's been sent in. Actually we've had that happen before and it was more a preference by the individual reviewing. There may be more than one way to do such an such but he only wanted it this way. The last time around Barb was still bookkeeper and to her it was kind of a slap in the face because she is such a perfectionist."

Councilmember Chard would like to internally review it.

Councilmember Malcolm said he's had his moments with auditors!

Supervisor Lightfoote said "My intent is to go through things and if we can't find anything we most certainly will contact them."

c. Justice Court Audit - The Town Supervisor made available the Judges 2016 balance sheets and checkbooks for the Town Boards review. The Town Board had the opportunity to review these items.

Councilmember Glitch offered the following resolution and moved for its adoption. Councilmember Case seconded the motion and it was adopted by unanimous vote. (5-0)

028-2017

JUSTICE COURT AUDIT

I, Darby L. Perrotte, Town Clerk of the Town of Gorham, Ontario County New York, DO HEREBY CERTIFY as follows:

1. The Gorham Town Board held a meeting on March 8, 2017 at 7:00pm and Minutes of said meeting will be duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Town Board.

2. I have compared the following resolution with said Minutes and said Resolution is a true copy of said resolution:

WHEREAS the Town Board of the Town of Gorham met on March 8, 2017
WHEREAS the Town Supervisor made available the Judges balance sheets and checkbooks for the year 2016

RESOLVE that the Town Board did examine these items to the best of their ability,

RESOLVE that a copy of this resolution be sent to NYS Office of Court Administration, Dennis W. Donnelly, CPA at 25 Beaver Street, New York, NY 10004. Motion carried unanimously.

3. Said minutes correctly state the time when said meeting was convened and the place where such meeting was held and the members of said Board who attended said meeting.

4. Public Notice of the time and place of said meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 5112 of the Laws of 1976 of the State of New York, and that all members of said Town Board had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.

d. Town Board Audit of Financial Records 2016 - Supervisor Lightfoote made all Town Clerk, Justice and Bookkeeper checkbooks available for review. He encouraged the Board members to review any and all financial records and checkbooks at any time of the year.

e. Highway Department Lift Frame Replacement – Board members briefly discussed the estimate for replacing components on the rotary lift at the Highway Department. Since Highway Department Employee Zack Eddinger was present Supervisor Lightfoote asked him to fill us in a little more on the condition of the lift.

Mr. Eddinger said “it’s usable and we make it usable but it is very rusty.” The quote from Filtrec Corporation is on replacement of some of the lift components with new rotary lift parts.

Supervisor Lightfoote said “So, it makes it not new but like new condition and keeps us from having to put a whole new unit in.”

Councilmember Chard asked how long this would extend the life of the lift.

Supervisor Lightfoote said it should be good for a couple decades.

On the motion by Councilmember Glitch, seconded by Councilmember Malcolm, to accept the quote from Filtrec Corporation for Lift Frame Replacement in the amount of \$24,680.00 with the option to install hydraulic drive assembly #FD7148BK for an additional \$2,485.00 at Highway Superintendent Ayers discretion. Motion carried unanimously. (5-0)

029-2017

f. Court Surveillance – The Court has had a concern for a while now with security issues. Supervisor Lightfoote said he had a discussion with the Deputy Sheriff who is often security for our Court. In our courtroom unless the Constable is standing right near the door he cannot see who is coming in. He doesn’t have the ability to see if someone coming up the ramp or in through the stairwell is toteing

a gun or a weapon. There are more and more concerns with issues of safety. Justice Schwartz would like cameras inside and outside of the courtroom. Justice Schwartz is applying for a grant for funding for the Courtroom. She feels it may be a good idea to have cameras on the outside of the whole building as well as the main corridor at the Town Hall. Anything beyond the grant that the Court receives the Town will be liable for the cost. Supervisor Lightfoote and the Board agreed it is a good idea to step up security measures at the Town Hall.

8. Privilege of the Floor –

Councilmember Chard said “I just have one thing for the Mayor. Part of what I do outside of here is I work closely with the Partnership for Ontario County they do the medication drop boxes. I was talking with Patrea Rae today she gave me a card which lists the Village Hall of Rushville on it as a drop box site. Thank you for doing that, that’s great.”

Patrea Rae is a Partnership for Ontario County Staff Member.

Mr. Zack Eddinger, MEO Employee at the Highway Department – said “I was just kinda wondering, I looked on the minutes of the January Meeting, wondered why there is such a wide variety of pay between the Highway and the Water?” Supervisor Lightfoote said “There are different levels of pay with both Highway and Water depending on time and service. With the Water guys they do have a different level of responsibility if they have a water license and/or a sewer license. What I can do, if you’d like, is get all the paperwork around, we can sit down and talk about it and I can better explain it. I think probably the greater part of the difference is the fact that they have to get their license and keep competitive, there is a lot of responsibility that goes along with that. There are two different things. You’ve got Highway, yes, you have responsibility, you have a different set of qualifications that’s looked at. With the Water what we’ve found is we kept losing personnel in the Water Department. We have one employee that changed from Water to Highway. He knew he was taking a pay cut by doing that and he knew that he would have to get his Sewer license if he stayed on. So, we found that we were paying our most experienced guys less than what other areas around us were paying their trainees. We lost three guys in a row, they were trained up and then were gone, it’s like we were becoming the school for someone else. What we wound up doing was raising their pay to reflect the licenses. We have required them to have the licenses. They will all be required to be Licensed Operators. That, in a nutshell, is the biggest issue but that’s not the entire reason there is a difference. I welcome the opportunity if you want to come in and we’ll get everything out, show it to you, if the other guys want to come in too that’s not a problem. We’ll discuss it.”

Mr. Eddinger said “Well I was just kinda wondering because we have CDL’s, we have to go through drug testing, we have to go through a lot more to keep up, we have to do this stuff. I know the Town pays for a lot of things they do. And it just was out of curiosity I’ve been here fifteen years and somebody that’s not been

here for five years is making a little more money than I am and it just kind of irked me a little bit and I'm just curious."

Supervisor Lightfoote said "The Board has considered the jobs as two different things. What we try to do, whether it be salary or hourly, for all the positions is get all the information from this County and then from around us as best we can. We look at where we fall, what we're paying and what we're offering as benefits. We look at that and try to make sure we are at least in the middle of the pack, if not above. By doing that we're reflecting what other Towns are doing too. I know there have been questions before such as why the Town doesn't pay for CDL's. It's a little different, the Sewer License I believe is \$700.00. Then you have the Water License and updates. There is a greater cost associated with the licenses for Water and Sewer. We did the comparisons three years ago. We will do it again this year just to make sure we are commensurate with where everyone else is."

Mr. Eddinger said "Just out of curiosity we were at the same scale, the two Deputies got a little bit more for what they had to do, we were at the same scale, we had to go through the same thing and everybody was happy."

Supervisor Lightfoote said "Everybody was happy except the guys we kept losing at the Water Department. Let's get all the information together, we can have a meeting with however many of you guys want at the next Board Meeting or whenever you would like. You are not comparing apples to apples, some of the things you guys do you are, but not everything. We will have it so everyone will gain a better understanding of 'where do we fall' as far as our compensation. We will review it again what everyone does, not necessarily what the requirements for the job are but the responsibilities that go along with it. While some of the responsibilities are the same the job is not the same. Even if everyone doesn't agree with it in the end, I want everyone to make sure they understand it completely."

Mr. Eddinger said "It would be nice to see somebody, we never see anybody up at the Highway Barn."

Supervisor Lightfoote said "I was up there just the other day, there was no one around! I stop up quite often. My door here or my door at home is always open to any employee, I think you know that."

Mr. Eddinger said "Oh yes, definitely. It is very, very hard to get there with everything that goes on. I will say I probably do speak for eighty percent of the Highway, ninety percent."

Supervisor Lightfoote said "that's fine we did talk about this back three years ago now. There's always opportunity for better communication back and forth. From your concerns, I would rather not have anyone just sitting and stewing about something if they have something to get off their chest I want them to come forward we'll talk about it. Like I said, there may not be agreement between the two parties but I want to make sure everyone understands including the Board. Given that you stepped up, walked in and asked the question, and I can appreciate that, I'd like to sit down personally with you first. We'll discuss it personally with anyone or as a group. Obviously the Board is most welcome to participate in any of that."

Supervisor Lightfoote asked the Councilmembers "As a Board, now, do any of you have any concerns or comments regarding the issue?"

Councilmember Glitch said "I think it's something we can address, not in this setting. It's better discussed elsewhere."

Councilmember Malcolm said "I feel the same way it really shouldn't be in a public meeting. I'm more than happy to discuss it but it shouldn't be on public record."

Supervisor Lightfoote agreed and asked Mr. Eddinger to carry the message back to the guys at the Highway Department.

Mr. Eddinger said he would tell them first thing in the morning and he thanked Supervisor Lightfoote and the Board.

Mrs. Kim Payne, Village of Rushville Trustee, said "I'm sure you're aware we had to accept the petition." regarding the Dissolution of the Village of Rushville. Mrs. Payne said "we wanted to say what's going on here because it could or could not affect us. It's my understanding that between now and the vote at least one, if not two, public hearings will be held to inform people on what this involves and what people have to look forward to, what they don't have to look forward to, what your options are and what they aren't, because it involves two Towns."

Councilmember Glitch said "it's a good idea. Coincidentally I went to the recent Association of Towns Meeting in New York City. I went to two different sessions about this topic and I have a lot of questions and concerns. I have a few concerns and it's not positive or negative, just concerns. It's your Village but, it's Our Town. I have some information on things that maybe you didn't think about. I got a lot of good information when I was there."

Supervisor Lightfoote said "I brought it to the staff's attention, and we discussed things a little bit because the wheels started to turn. We haven't discussed it to a great degree. You might need information from some of us and it might be a good idea to be at a public hearing. It would be good to hear what is said and we can provide comment if there are questions."

Mr. John Sawers, Village of Rushville Mayor, said if he has anything for Supervisor Lightfoote he will make sure he gets it to him first hand.

Supervisor Lightfoote said "obviously if there is any information you need from the Town all you have to do is give us a call."

9. Correspondence – The Town of Gorham often receives notes of gratitude and other correspondence from residents and businesses. Town Officials like to share these notes with employees and residents, we are fortunate to live in a small town where kindness and consideration for others is still a part of everyday life!

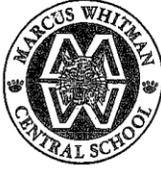
Dear folks

In behalf of the Team of Cobham
Historical Society and Historian
thank-you, thank-you, thank you

for ① emotional support
② being the greatest landlords
ever and

③ the cheque for ^a 3,640 for us
and Denny as Historian

As I know I've mentioned
before, we do not take you or
these funds for granted. We try
to be frugal and still put forward
a product the Team can be
proud of. In your travels, remember
to tell people to come see us
Wednesdays noon - 4pm
Sincerely Steve Mumby Secy.



MARCUS WHITMAN CENTRAL SCHOOL DISTRICT

GORHAM - MIDDLESEX CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION and DISTRICT OFFICE

4100 Baldwin Road • Rushville, New York 14544-9799
Telephone (585) 554-4848 • Fax: (585) 554-4882
website: www.mwcsd.org

Jeremy M. Clingerman
*Superintendent
of Schools*

Zoe Kolczynski
Business Official

Sheila Brown
*President
Board of Education*

February 23, 2017

Gorham Town Board
c/o Fred Lightfoote, Supervisor
P.O. Box 224
Gorham, N.Y. 14461

To the Gorham Town Board Members;

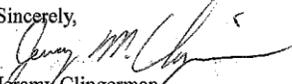
I was informed on February 22, 2017 that you made a generous donation of \$850 to the Ontario County Partnership to support the Family Support Center operating at Middlesex-Valley Primary. Thank you for this donation. We are fortunate to have this opportunity through the Partnership. We are also very fortunate that through grants and donations such as yours that we can provide this service to families.

As you know, there are limited resources available to most rural communities. In general, there are limited resources available for family counseling services. The Family Support Centers provide this much needed family counseling service that many families are seeking. The program addresses a wide range of services from mental health to prevention and intervention. We usually see a wait list for families trying to gain access to the Family Support Center services. This is unfortunate from the perspective that so many families need it, but a positive from the perspective that families are utilizing the service to better their situation.

Having this center within the community makes it beneficial for many reasons. It's easier to access for those who don't have the ability to travel the distance to a neighboring community where these services are otherwise provided. It creates a certain level of comfort being within the community. For those families who want to share information with the school counselors or staff members it is much easier to do so than working with a private or county agency.

We have several success stories from families working with the Family Support Centers. Again, it's donations such as yours that help us keep the center up and running and provide this necessary therapy to families. Thank you again for your support.

Sincerely,


Jeremy Clingerman
Superintendent, MWCSD

cc: Senator Pam Helming
Assemblyman Brian Kolb

"Together We Can"

Mercy Flight Central

CRITICAL CARE IN THE AIR

February 15, 2017

Honorable Frederick Lightfoote
Town of Gorham
P. O. Box 224
Gorham, NY 14461

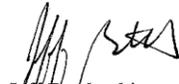
Dear Supervisor Lightfoote,

You've just done something remarkable, again. Your 2017 contribution of \$6,610.00 has been gratefully received by Mercy Flight Central and is making an immediate impact on our patients lives today. For over eight years you have been supporting us and we are so appreciative.

The support from the Town of Gorham in helping air medical services in our community is most appreciated. Your gift makes it possible for patients to be treated with the latest medical technology both on the ground and in the air. Because of your support we are always at the ready to serve thousands of families across an 18-county region in New York State. Thank you for helping us save lives every day.

Our registered flight nurses, certified paramedics and top-level pilots and medical control physicians, who are available 24-hours a day, 7-days a week, join me in thanking you for your generosity. You may not be on board a helicopter providing treatment during a mission, but your gift makes you a part of our team.

In gratitude,



Jeff Bartkoski
President/CEO

Thanks so much for your continued support of the partnership we share with the Town of Gorham. Together we are saving lives.

If you would like to come for a tour, it would be my

No goods or services were furnished in consideration of your kind gift. Please retain this letter as your receipt. Please consult your tax advisor with any questions regarding this contribution. Your donation was made to the MFC Foundation LLC which is wholly owned by Mercy Flight Central, Inc. (the "Charity") and is treated by the Charity as a disregarded entity. The Charity is tax-exempt under Code Section 501(c) (3) and is not a private foundation under Code Section 509 (a). Our annual financial report may be obtained from the New York State Office of the Attorney General, Charities Bureau ATTN: FOIL Officer, 120 Broadway, NY, NY 10271

please to show you our operation. Just give me a call (396-0584).

Mercy Flight Central, Inc. is a Non-Profit Organization.

Business Office: 2420 Brickyard Road, Canandaigua, NY 14424 / Tel: 585-396-0584 / Fax: 585-396-0585 / www.mercyflightcentral.org
Marcellus Location: 4960 Limeledge Road, Marcellus, NY 13108

 www.mercyflightcentral.org

 facebook.com/MercyFlightCentral

 [follow@MercyFlightCNY](https://twitter.com/follow@MercyFlightCNY)



January 28, 2017

Dear Municipal Official:

I am writing to you as part of our ongoing efforts to keep you apprised of developments affecting Time Warner Cable, locally known as Charter Communications.

From time to time, we make certain changes in the services that we offer in order to better serve our customers. The following changes are planned:

CLOO has discontinued and will no longer be available effective February 1, 2017

CCTV News will no longer be available and will be discontinued effective January 31, 2017

If you have any questions or concerns please feel free to contact me at 585-756-1326.

Sincerely,

Chris Mueller
Director, Government Affairs
Charter Communications

WNY.c

888.GET.CHARTER
www.charter.com

71 Mount Hope Avenue
Rochester, NY 14620

10. Executive Session – At 8:23pm Supervisor Lightfoote moved to enter into executive session to discuss pending litigation in the case of Town of Gorham v Cregg. Councilmember Chard seconded the motion that carried by unanimous vote. (5-0)

Supervisor Lightfoote moved to return to regular session at 8:45pm, Councilmember Case seconded the motion that carried by unanimous vote. (5-0)
No action was taken in executive session. **030-2017**

11. Set Next Meeting Date – the next regular meeting of the Gorham Town Board will be on April 12, 2017 at 7pm at the Gorham Town Hall.

12. Adjournment - With no further business, on the motion by Councilmember Malcolm, seconded by Councilmember Glitch, the meeting was adjourned at 8:55pm.

Respectfully submitted,

Darby Perrotte
Town Clerk